

**CITY OF HURST, TEXAS**  
**Notice of Civil Service Examination**

**The City of Hurst will be giving an Entrance Examination for Police Officer.**

**Applicants must pre-register for the Police Officer Entrance Examination and apply for the Police Officer position online at [www.hursttx.gov/openpositions](http://www.hursttx.gov/openpositions).**

**All Pre-registrations must be submitted no later than 5 P.M. on June 16, 2022.**

The written examination will commence at 9 A.M., on SATURDAY, JUNE 18, 2022, at the Hurst Justice Center, 825 Thousand Oaks Dr., Hurst, TX 76054. Applicants will complete the physical assessment at 1:00 PM. For those applicants traveling more than 200 miles from the test site, preliminary interviews will commence at 1:00 PM on Saturday, June 18, 2022 at the Hurst Justice Center.

Applicants must pass the written examination to be eligible to take the physical assessment and participate in preliminary interviews. Specific reporting instructions for the physical assessment and preliminary interviews will be given at the completion of the written examination. Further information may be obtained by calling the Hurst Police Dept. 817-788-7141 Monday through Thursday 8 a.m. to 5 p.m. CST.

The following are minimum qualifications for police officers in accordance with Texas Local Government Code and City of Hurst Civil Service Rules:

- United States Citizen
- At least age 21 at time of testing
- A person who is 45 years of age or older may not be certified for a beginning position in the Police Dept.
- High school diploma or GED and completion of 30 hours from an accredited school, college or university with a grade point average of 2.0 or better. Hours must be completed by appointment and accreditation must be from a postsecondary institution accredited either by the United States Department of Education or by an accrediting association that has been recognized by the Council for Higher Education Accreditation. The 30 college hours may be waived for those who have completed at least two years as a sworn peace officer or those who have been honorably discharged from the United States military. Proof of honorable discharge must be presented at the time of the test. A copy of the DD form 214 (showing type of discharge) **MUST** be presented at the time of written test to receive five additional points on a passing test score.
- Vision correctable to 20/20 - no color blindness
- Normal hearing
- Must be licensable by the Texas Commission on Law Enforcement
- Good moral character
- Stable employment history
- Valid Texas Driver's License (or able to obtain one)
- Pass:
  1. Physical assessment test
  2. Written examination
  3. Psychological examination
  4. Medical Examination with drug screen
  5. Background Investigation
  6. Oral interview
  7. Polygraph Test
  8. Typing Test

**Applicants must also review Minimum Qualifications and Disqualifications for the position at [www.hursttx.gov/policecareers](http://www.hursttx.gov/policecareers), and then click on "Becoming a Police Officer."**

Five veteran points will be given on the written test for individuals who have passed the written exam and received an **Honorable Discharge from the United States Military**. A copy of the DD form 214 (showing type of discharge) **MUST** be presented at the time of written test to receive five additional points on a passing test score.

The eligibility list created as a result of this entrance examination will be effective for twelve (12) months from the date of the written examination unless exhausted sooner.

*The City of Hurst is an Equal Opportunity Employer. The testing facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this test. Please contact the Human Resources Dept. at 817-788-7012 or Fax 817-788-7057, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.*



# JOIN TEAM HURST



## NOW HIRING POLICE OFFICERS



### HIRING SALARY

\$74,755.20



### BENEFITS

120 Hours vacation per year  
120 Hours sick per year  
10 Paid holidays  
Additional pay opportunities  
Pension and Social Security  
State Civil Service



### POST PROBATION SALARY

\$81,848.00

### MINIMUM REQUIREMENTS

- United States Citizen
- At least age 21 at the time of testing
- High school diploma or GED
- 30 hours college OR two years of experience as a licensed peace officer OR an honorable discharge from the US Military
- Vision correctable to 20/20 - no color blindness
- Normal hearing
- Must be licensable by the Texas Commission on Law Enforcement
- Good moral character
- Stable employment history
- Valid Texas Driver's License (or able to obtain one)
- Under age 45

### TEST DATE AND TIME

Saturday, June 18, 2022  
9:00 AM

Hurst Justice Center  
825 Thousand Oaks Drive  
Hurst, TX 76054

817-788-7141

[HURSTTX.GOV/POLICECAREERS](https://www.hursttx.gov/policecareers)

## **Job Summary**

Works uniformed patrol to identify and apprehend suspects for criminal violations, enforces traffic laws, responds to calls for service, responds to disturbances, submits written reports, and testifies in court.

## **Essential Job Functions:**

1. Enforces traffic laws, investigates traffic accidents, and directs traffic.
2. Responds to calls for service; investigates and arrests suspects in criminal offenses, and provides assistance in non-criminal matters.
3. Submits written reports, as required.
4. Conducts directed and preventive patrol.
5. May serve in specialized assignments, which may require additional and unique job functions and require specific skills, knowledge, and abilities.
6. Works an assigned shift which may include days, nights, weekends, and holidays.
7. Obtains and maintains TCIC/NCIC and CJIS access.
8. Performs related duties as assigned.

## **Skills, Knowledge, and Abilities:**

1. Ability to learn firearm proficiency, police tactical driving, defensive tactics, operation of a Mobile Computer, and all appropriate reporting systems.
2. Knowledge of State and Federal laws, Civil Service laws, City ordinances, Hurst Police Department General Orders, and City personnel policies.
3. Ability to understand and follow oral and written instructions, to coordinate multiple assignments and tasks, and to work independently.
4. Ability to work and communicate effectively with city employees and the general public in stressful situations.
5. Ability to work well with superiors and co-workers, remain calm in times of stress, be a good listener, and be a problem solver.
6. Knowledge of the sociological and psychological aspects of human behavior.
7. Ability to learn and adhere to the City of Hurst Code of Ideals.
8. Ability to testify in legal proceedings.

## **Additional essential job functions, skills, knowledge, and abilities common to all sworn positions**

### **Physical Demands:**

#### **Standing/Walking/Running:**

Patrol Duties: Stands and walks on concrete or asphalt pavement or uneven, unpaved surfaces about 40% of the day. Distance is normally 500 feet or less at any one time.

Office Duties: Stands and walks on concrete, vinyl, and carpeted floors about 5% of the day. Distance is normally 100-feet or less.

#### **Sitting:**

Patrol Duties: Sits in a patrol vehicle 40% of the day.

Office Duties: Sits in the office for report writing and meetings about 20% of the day in chairs normally at a table or using a computer terminal.

**Carrying:**

May routinely carry objects of varying sizes up to 500-feet in distance. Objects may be of different substances or shapes. Some carrying may be under emergency conditions.

**Lifting:**

May routinely lift objects as part of regular duties (i.e., drawing firearm or baton). Lifting does not normally require anything over shoulder height. May include lifting persons in custody, unconscious, et cetera. Weights range up to 200 pounds, but routinely weigh 10-40 pounds.

**Pushing/Pulling:**

May be required to pull weights up to 180 to 200 pounds under emergency/arrest conditions. Routinely may push/pull objects weighing 10 to 40 pounds or push a vehicle short distances.

**Bending:**

More from the waist to pick up or lay down an object. May be down on knees for short time periods, as duties require.

**Reaching:**

Patrol Duties: Reaching will be required under emergency/arrest conditions. Measurement of the degree is not possible to quantify. Reaching frequently in patrol vehicle for radio or siren/light bar controls – two feet or less. Will provide traffic direction and control – this requires extensive use of hand and arm signals for periods varying from five minutes to one hour.

Office Duties: Some reaching required while changing into uniform, reaching for office supplies across a table. Reaching is not normally required for distances over three feet.

**Twisting:**

Patrol Duties: Twisting will be required under emergency/arrest conditions. Measurement of the degree is not possible to quantify. Twisting in the patrol vehicle is 45% to one side or the other as well as some twisting is involved in entering/leaving vehicle.

Office Duties: Twisting is required sitting at a table or desk as officer reaches for the phone or paper. Twisting in this environment is 45% to one side or the other.

**Climbing – Height:**

Patrol Duties: On/over various building surfaces, fences, walls (approximately 6 feet high), etc. Climbing stairs between building levels common part of daily routine; slope/number of steps varies, dependent on situation. May be under emergency conditions.

**Crawling:**

Patrol Duties: May be required in emergency situations. Surfaces may vary, inside/outside, environments. Distance normally limited to less than ten feet.

**Running:**

Patrol Duties: Running may be required for short distances to escape from or reach an incident scene or in the process of arresting a suspect.

**Hearing:**

Patrol Duties: Officer must have hearing sufficient (unaided or aided) to perform essential hearing tasks without posing a direct threat to officer or others. Essential hearing tasks include, but are not limited to: discerning and distinguishing spoken words and speech from ambient background noise, such as highway traffic, sirens, “crowd noise”, et cetera; being able to determine from which direction speech or noise (i.e. cries for help, gunshots,

screams, audible alarms, sirens, et cetera) is coming from. If amplification devices are used, they must be of the type that prevents further hearing loss but also allows the officer to perform essential hearing tasks.

**Vision:**

Patrol Duties: Officer must have vision sufficient (unaided or aided) to perform essential sight tasks without posing a direct threat to officer or others. "Vision" includes color discrimination, peripheral vision, depth perception, and either uncorrected or corrected visual acuity in both eyes. Essential vision tasks include, but are not limited to: day and nighttime driving, use of weapons, observing activity around officer, reading documents, issuing citations, and processing crime scenes and arrestees.

**Voice:**

Patrol Duties: Officer must have voice sufficient (unaided or aided) to perform essential speaking tasks without posing a direct threat to officer or others. Essential voice tasks include, but are not limited to: use of voice commands to project control and direct action, talking with persons attempting suicide to get them to stop, and talk to be heard above audible alarms, crime-scene confusion, and various ambient background noise.

**Environment:**

Outside 80% of the work day (including in vehicle), 20% indoors.

**Hazards:**

Patrol Duties: Variety of environments including noise, fumes, dust, traffic, et cetera. Extensive motor vehicle operation. Exposed to moving traffic enforcement/control situations. Subject to assault, combative or resistive persons in arrest situations, disturbances or other emergency calls. May have deadly/dangerous weapons used against officer. May be required to break up fights between two or more persons. May respond to hazardous materials spill or drug lab environment. All weather conditions.

Office Duties: Normal office environment.

**Equipment/Tools:**

Patrol Duties: Operates motor vehicle under regular and emergency conditions, including two-way radio. Uses hand tools to effect custody of violators, including handgun, shotgun, handcuffs, baton, pepper spray, Taser, and flashlight. Must be able to hold handgun and discharge accurately.

Office Duties: Normal office tools/equipment (i.e. copier, fax machine, computer terminal, phone, and small desk tools).

**Products/Materials:**

Patrol Duties: Fingerprint dust, pepper spray, ammunition, highway flares, gasoline, oil, and any other material which might be found at an incident scene.

Office Duties: Paper, glue, copier toner, and other common office products.

**Additional Demands:**

Subject to varying levels of stress in accordance with type of assignment, dispatched calls, traffic violator contact, follow-up investigation, suspect interviewing and management, crime scene and evidence processing, et cetera. Includes defensive posture, physical and mental state necessary to effect arrest, backup fellow officer, react in a life-saving manner.

**Minimum Education, Certification, and Experience Requirements:**

High school diploma or equivalent. Sixty college hours required from an approved college or university. Associate's degree preferred. Up to one year in related experience preferred. Texas Basic Peace Officer's License or ability to acquire one upon completion of an approved Police academy required. Valid State of Texas driver's license with good driving record.